

# Human Resources Certification Online Preparation Course (PHR Examination – Spring 2013)

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Now is the time to enroll if you've been planning to earn your Professional Human Resources (PHR) designation. Many human resource professionals have found that passing the Human Resource Certification Institute's (HRCI) certification examination and earning the designation of Professional in Human Resources provided an edge to allow them to accelerate their careers.

This course provides the knowledge and insight you will need to successfully complete the certification examination. You will also gain a sound basis for excelling as a human resources professional or leader. You may enroll for the entire course or select the subject areas where you wish to focus your study efforts.

**Attendees:** HR professionals, recent college graduates, other professionals and individuals interested in completing the HRCI certification examination or in gaining a thorough knowledge of human resource management.

**Length:** This program is a comprehensive online course comprised of six sessions of approx. 2 hours each. At the end of each session, participants are encouraged to complete sample testing prior to the next session to test their progress with the material and to become familiar with the HRCI testing format.

**Format(s):** Online Public Webinar. This class will be conducted entirely online. Participants must have a computer with access to the Internet, internal speakers, and an email account in order to complete this course.

**Required Text/Study Guide:** Anne M. Bogardus' *PHR/SPHR Professional in Human Resources Certification Study Guide, Fourth Edition*. Amazon generally provides the best pricing on this guide. It comes with access to a custom test engine, electronic flash cards, and additional appendices in PDF via download.

There are several study guides and texts available to choose among. In addition to the above guide, your instructor pulls from a number of sources. She successfully passed both the PHR and SPHR examinations on the first attempt. The sessions are geared towards assisting you in having similar success.

**Fee(s):** Full course registration is \$300 per participant. Individual units are \$75 per session. Payments may be made online at <http://moraHR.com/HREducation>.

# Spring 2013 Session Schedule

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## PHR - Professional in Human Resources Schedule

**SPRING COURSE:** Tuesdays, March 5 through April 16, 2013

	<b>Subject</b>	<b>Date</b>	<b>Time</b>
Session 1	Strategic Management	Mar 5	7 - 9 PM CST
Session 2	Workforce Planning & Employment	Mar 19	7 - 9 PM CST
Session 3	Human Resource Development	Mar 26	7 - 9 PM CST
Session 4	Total Rewards	Apr 2	7 - 9 PM CST
Session 5	Employee & Labor Relations	Apr 9	7 - 9 PM CST
Session 6	Risk Management	Apr 16	7 - 9 PM CST

- *No session on Tuesday, March 12. We will resume on March 19.*

All registered participants will receive a link to join the webinar sessions approximately one (1) week prior to the start of the online sessions.

## Your Instructor

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Vivian L. Mora, MSS, SPHR, has more than 15 years of practical experience as a human resources executive; holds a masters degree in sociology with a minor in economics; and is certified as a Senior Professional in Human Resources (SPHR). She is owner and managing partner of Mora&Associates HR Search and Consulting. Mora is a long time active member of the Society for Human Resource Management (SHRM, since 1995) and a conference speaker with HR Houston, HR Southwest, and TLNT Transform HR. She is also a member of the Human Resources Planning Society (HRPS), the premier global association and network of senior human resource executives and thought leaders. She serves as an expert source on human capital matters for Reuters Insights, an international news agency and for FOCUS HR.

Mora has been a certified professional since 1996. She has maintained certification through both continuing education and examination.

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